



Greendale Secondary School

51 Edgedale Plains Singapore 828866 Tel: 6315 8616 Fax: 6315 8420

7 May 2018

Dear Parents / Guardians,

MEET-THE-PARENTS SESSION (Semester 1) 2018 – Secondary 1 to 5 Levels

1. We will be having our Meet-the-Parents Session on **Friday, 25 May 2018** and would like to strongly encourage all parents/guardians to meet their child's Form Teachers and/or Subject Teachers.
2. There will be no lessons for students on that day. The day will be set aside for our teachers to meet you, together with your child.
3. The objective of this meeting is to:
 - Provide you with a holistic report on your child;
 - Feedback on your child's learning and outcomes, classroom engagement and general well-being.

We strongly advise all parents to avail yourselves on that day. The appointment times are between **7.30 AM to 1.00 PM**.

4. To facilitate the process of your meeting with your child's Form Teacher, we request that you book your slot on the [LMS AskNLearn Portal](#) [QR code will direct to the LMS login page]. Please refer to the *Step-by Step e-Appointment User Guide* and book your slots by **Monday, 21 May 2018**.
5. If you are not able to meet us on Friday, 25 May 2018, please call or email one of the Form Teachers to make alternative arrangements. Their email addresses are available on the school website.
6. The venues of the Meet-the-Parents Session will be at your child's respective classrooms. Do note that due to the space constraints in our school compound with the ongoing construction works, there is no parking facilities in school for parents. Please park your car in the nearby public carparks.
7. We look forward to meeting and working closely with you to support your child's holistic development and growth.
8. Thank you for being a supportive parent of Greendale Secondary School.



Yours sincerely,

Ms Amy Ng
Principal