



**Guideline to *Travel Declaration*
Form in LMS**


- Go to the school website, www.greendalesec.moe.edu.sg
- Under *Visitor Information* -> *Students/Teachers*
- Click on the *LMS Portal* link, it will bring you to LMS's homepage
- Log into your LMS account (*User ID: NRIC*)

User ID:

Password:

[Forgotten your User ID and/or Password?](#) 

[Check if my computer is ready](#) 



Greendale Secondary School
SERVE-LEAD-EXCEL

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A Value-Added School

VISITOR INFORMATION

- Prospective Students
- Parents
- LMS Student Portal**
- Students
- Teachers

Students

- Cyber Wellness for Students
- Cyber Security Awareness Alliance
- Back to School Programme
- Greendale Student Suggestion
- Ask your Year Head

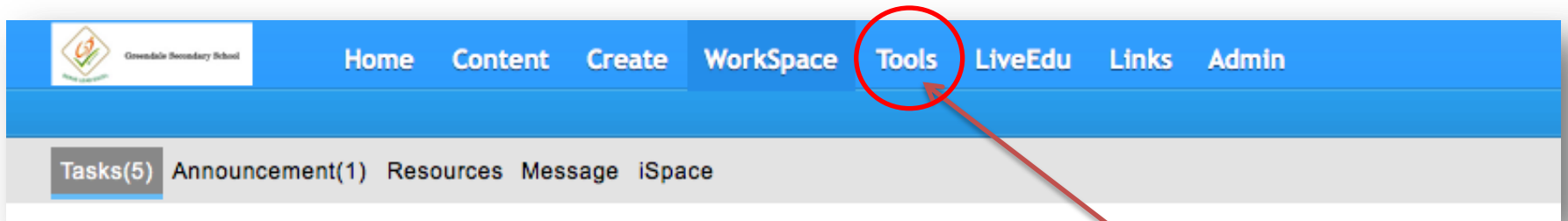
Safer Internet Day 2015: Let's Create a Better Internet Together
Youtube
Facebook
Twitter

28 February 2015: Garang Competition Race Booklet Entry Form

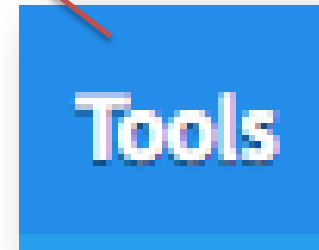
Please click [here](#) for the class timetable.

Dear Parents, please check your Parent's Portal

[Announcements](#) | [News](#) | [Events](#)

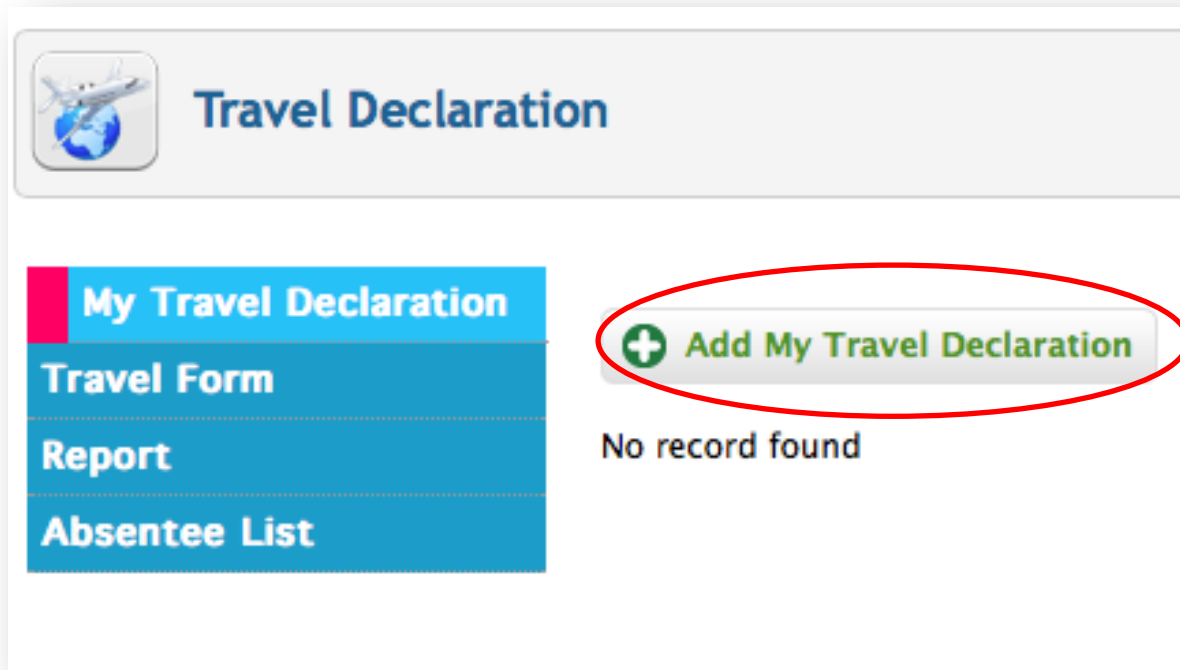


- Click *Tools* at the top of your page
- Under the tab *Tools*, scroll down and look for *Travel Declaration* at your bottom left hand corner



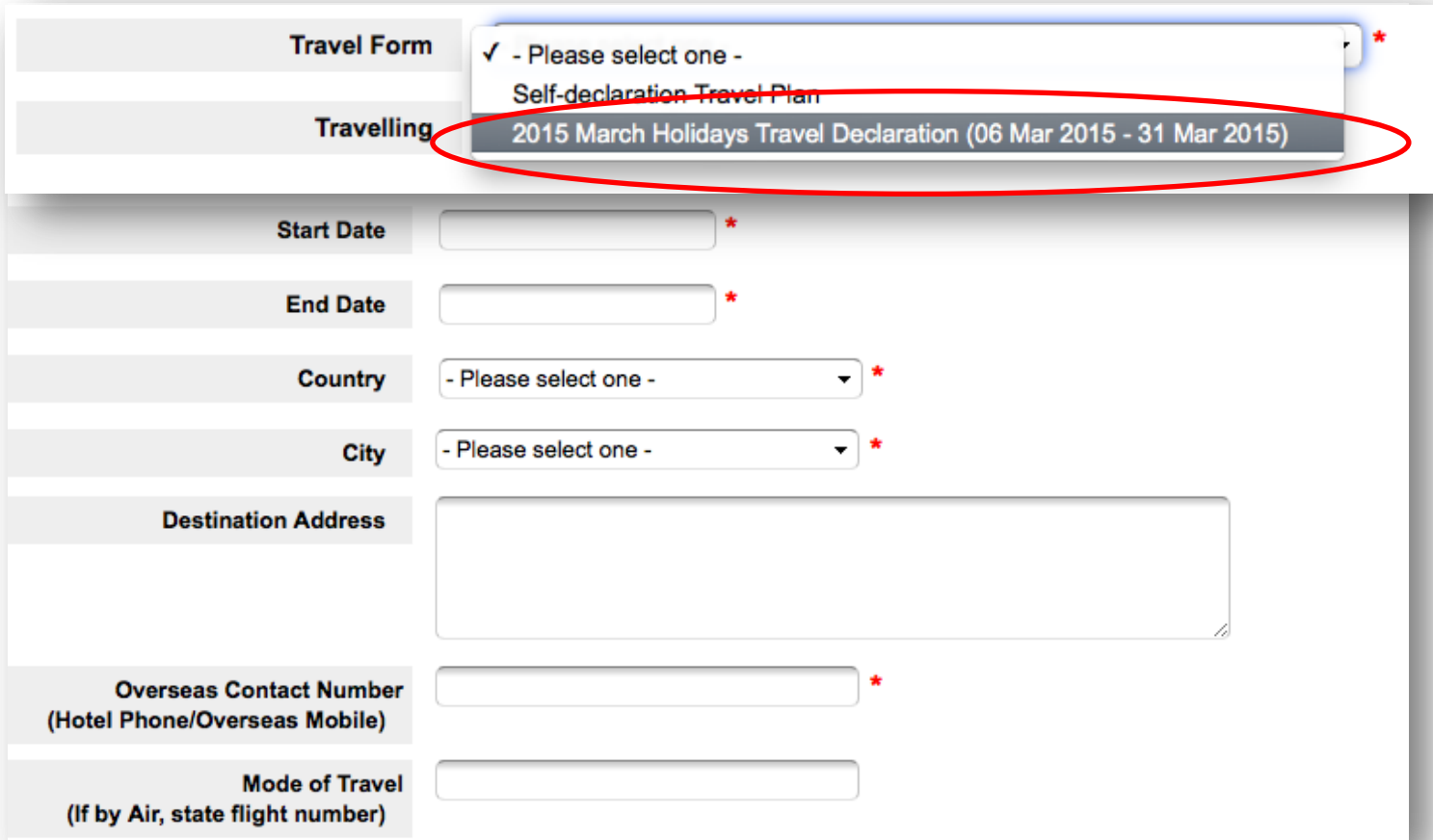
Travel Declaration

Declare your holiday destination
(for crisis management)



- Under *My Travel Declaration*, you are able to see 
- Click on *Add My Travel Declaration*

- Select **2015 March Holidays Travel Declaration** under **Travel Form** then you may fill in the form with your travelling details



The image shows a web form for a travel declaration. At the top, there are two tabs: "Travel Form" and "Travelling". The "Travelling" tab is active, and a dropdown menu is open below it. The dropdown menu has a red asterisk to its right and contains three options: "✓ - Please select one -", "Self-declaration Travel Plan", and "2015 March Holidays Travel Declaration (06 Mar 2015 - 31 Mar 2015)". The third option is highlighted with a red oval. Below the dropdown, the form has several fields, each with a red asterisk indicating it is required: "Start Date" (text input), "End Date" (text input), "Country" (dropdown menu), "City" (dropdown menu), "Destination Address" (text area), "Overseas Contact Number (Hotel Phone/Overseas Mobile)" (text input), and "Mode of Travel (If by Air, state flight number)" (text input).

- Once you're done with the form, click

