



Greendale Secondary School

51 Edgedale Plains, Singapore 828866. Tel: 6315 8616, Fax: 6315 8420

2 January 2020

Dear Parents / Guardians,

TERM 1 INFORMATION SHEET (01/2020)

A happy new year to all and welcome back! We would like to extend a warm welcome to all Secondary 1 students, parents/guardians and new staff to our school. May you have a joyful and meaningful journey of learning in Greendale Secondary School.

In addition to our focus on providing a holistic learning experience through a variety of school events and activities, we have level-specific programmes aligned to the level outcomes below:

- Secondary 1 – A reflective and respectful learner who is committed to the school
- Secondary 2 – A responsible team player and an effective communicator who serves and cares for others
- Secondary 3 – A resilient and upright leader who is able to make critical decisions
- Secondary 4 & 5 – A confident and values-driven youth who excels and contributes to the society

A unique Greendale experience which our students look forward to annually is our cohort level camps, designed specifically to address these level outcomes. Responding to stakeholders' feedback, the 2020 cohort level camps will be held from 10 to 14 February. Secondary 1 and 4/5 students will be based in school with some external enrichment activities. Secondary 2 students will be based in Pulau Ubin, and the Secondary 3 students will travel in different class groups to experience different learning opportunities in Johor Bahru. Tentatively a briefing for Secondary 3 parents has been scheduled on Saturday, 11 January 2020. More details will be provided at a later date.

2020 will also see an exciting new phase in Greendale where we will embark on Full Subject-Based Banding (FSBB) as one of 28 pilot schools. Secondary 1 students will experience a common curriculum as a form class in addition to their specific SBB classes, and a customised timetable will be given to each of them. The school is also prototyping a new classroom layout in one of our learning spaces that will better facilitate teaching and learning approaches, to further enhance the joy of learning.

With this, we will be adopting a new class naming nomenclature for the whole school and your child/ward would have already been informed. Form Teachers will also be renamed as Class Mentors to highlight the invaluable role they play in driving the school's Culture of Care, Learning and Excellence.

My key message to all our students in the year ahead is to work hard, work smart, and to live up to the school values. Our Holistic Assessment tool was rolled out in 2019 to inform each student of their development as *Learners, Thinkers and Leaders*. The Holistic Assessment report comprises of various components of their school experience as well as observations from teachers, detailing their progress and areas for growth. The Class Mentors will be using the information to follow up with their students during their target setting for the new year.

Parents and guardians, do continue to provide the best guidance and care for your child/ward. Take the time to understand your child/ward and what goes on in his or her school life. Reinforce their good behaviours and set clear boundaries and expectations. The teachers and the staff in Greendale look forward to forging an even closer partnership with you as we work together to shape our students' character and help them succeed in life.

In this term letter to parents, we have included the email addresses of the Year Heads and Class Mentors. If you have any queries regarding your child/ward's progress at any point in time, please do not hesitate to contact them. We hope that 2020 will be a year where your child/ward has ample opportunities to learn, serve, lead and excel.

As we start the new term, here are some important information you may wish to take note of.

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Yours sincerely,



Ms Amy Ng
Principal

General Matters

Staff Movement

We welcome the following new staff to the Greendale family.

1. Ms Chang Yu Zhen, Music & Geography Teacher
2. Ms Ng Wun Ching Janice, English Language & English Literature Teacher
3. Ms Teo Thong Ing, Biology & Chemistry Teacher
4. Mr Wong Weng Keong, Full-Time School Counsellor (joined August 2019)

We also bid farewell to the following staff and thank them for their service and dedication to the school and our students' development.

1. Mr Joseph Peterson, Vice-Principal
2. Mdm Zuraidah Binte Mohd Ariff, Malay Language Teacher
3. Ms Liao Yongmei, Chinese Language Teacher
4. Ms Liu Jiamin, Humanities Teacher

Staff Appointments

We are pleased to share that the following staff have received formal appointment as key personnel.

1. Mdm Alsagoff Sharifah Firhana Anwar, Subject Head/Citizenship & Character Education
2. Ms Wong Li Ting Gloria, Assistant Year Head
3. Mr Arman Bin Ahmad, Senior Teacher/Design & Technology
4. Mdm Siti Aisah Binte Ibrahim, Senior Teacher/Social Studies

School Vision, Mission and Values

Our Greendale Secondary School Vision, Mission and Values are as follow and guide the school in our planning, decision-making and implementation.

VISION

Learner, Thinker, Leader

MISSION

Nurturing Talents,
Developing Characters,
Inspiring Lives

VALUES

R³	: Respect, Responsibility, Resilience
I	: Integrity
S	: Self-Discipline
E	: Empathy

School Hours

The official school hours are as follows:

Day	Level	Starting Time	Ending Time
Monday	All Levels	8.20am	2.30pm
Tuesday to Thursday	All Levels	7.30am	2.30pm
Friday	All Levels	7.30am	12.30pm

Recess and lunch breaks are scheduled in students' time-tables from Monday to Thursday, and one recess break on Friday.

Students are to report 10 minutes before the start time. A student is considered late if he/she is not at the assembly area at the stipulated time.

School Term & Calendar

Semester 1	Term 1: Thursday 2 January 2020 to Friday, 13 March 2020
	Term 2: Monday, 23 March 2020 to Friday, 29 May 2020
Semester 2	Term 3: Monday, 29 June 2020 to Friday, 4 September 2020
	Term 4: Monday, 14 September 2020 to Friday, 20 November 2020

A gentle reminder that attendance during term time is important, hence we seek the cooperation of all parents/guardians to refrain from taking your child/ward out of school during term time. The 2020 School Calendar is available in the Student Handbook. The calendar reflects all planned assessments, level programmes as well as school terms and holidays.

Please note that Friday, 24 January 2020, being the eve of Chinese New Year, will be a half-day for students and school will be dismissed at 10.30am. Students will only return to school on Wednesday, 29 January 2020. Here's wishing all our students, parents/guardians and staff a blessed and prosperous Chinese New Year in advance!

Student Handbook

The Student Handbook contains useful information for both students and parents/guardians on the school. The section on Academic Programmes includes information on Assessment, Promotion Criteria and Post-Secondary Educational Pathways which would help students set clear academic goals to support their aspirations for their post-

secondary education. The Student Handbook also contains a section on Target Setting for students to pen down their academic goals and manage their time better through the monthly planners.

The section on Student Management and Discipline provides information on school expectations and rules with regard to daily attendance, punctuality, attire and grooming as well as students' conduct and behaviour within and outside school. A list of discipline offences and consequences as well as information on conduct assessment is provided. Parents/Guardians are requested to familiarise themselves with the school's expectations and rules as well as conduct assessment so that they can guide their child/ward to meet these expectations and observe the rules. Please note that your child/ward's conduct grade at the end of the year will determine whether he/she is eligible for all Edusave awards. Only students with 'Good', 'Very Good' and 'Excellent' conduct grade will be eligible.

To provide a safe and secure learning environment, we seek your cooperation to go through the sections on Student Safety and Security as well as the Special Room Safety Regulations with your child/ward. For road safety practices, you can also refer to the LTA website (<https://www.lta.gov.sg/content/ltaweb/en/walk-cycle-ride.html>) and the Singapore Road Safety website (<http://srsc.org.sg/>).

ST1: EXCELLENCE IN TEACHING & LEARNING

2019 GCE N-Level Results

The 2019 Normal (Academic) and Normal (Technical) cohorts attained outstanding results at the GCE N-Level examinations. 90.4% of our Sec 4 Normal (Academic) students qualified for the 5NA course in 2020 which is above the national average of 76.6%. 16.5% of the students met the Polytechnic Foundation Programme eligibility criteria. Our Normal (Technical) students have also performed well with 100% of them qualifying for ITE as with past years.

We are proud of our top Sec 4 Normal (Academic) students who achieved at least 4 Distinctions with Excellent Grade in CCA:

- Huang Xun, 4A1
- Jordon Ng Yan Kai, 4A1
- Alandy Daniel Isaac Pinga, 4A2
- Alicia Ang Wei Ning, 4A2
- Gwendalyn Boey Chee Neng, 4A2
- James Ethan Tan, 4A2
- James Russell Rigos De Villa, 4A2
- Joshua Toh Wei Song, 4A2
- Stacia Law, 4A2
- Koh Tian Le, Xavier, 4A2
- Winny Asih Lukianto, 4A2
- Amir Fauzi B Shahril, 4A3
- Joharie Jeffrie, 4A3
- Pandi Dhinalan, 4A3

And our top Sec 4 Normal (Technical) students who achieved at least 3 Distinctions with Excellent Grade in CCA:

- Angelina Chiau Kai-Er
- Chan De Xun
- Dany Zulhairhie B Muhammad J
- Nurul Aliyah Bte Mansor Ali

The outstanding academic performance of our Normal (Academic) and Normal (Technical) students is a result of the hard work and effort put in by both staff and students. The school congratulates the students for their achievements, and thanks all teachers and staff for their efforts and dedication.

The 2019 GCE O-Level Results will tentatively be released between 13 and 15 January 2020 (both dates inclusive). We wish the students of Class 2019 all the best in their future endeavours.

Start Right Programme

The school has designed this programme to help students start the year on the right note. Students are provided information on the syllabus taught and the focus and schedule for assessments for the year in the various subjects. Students are also reminded of various academic expectations with regard to bringing all learning materials, proper decorum during lessons, quality and timely submission of homework, regular revision and consistent effort to keep pace with lessons and consultations with teachers.

Academic Target setting is also done for every student in Term 1 Week 4. Students are encouraged to manage their learning such that they are able to meet or exceed the targets set as they journey towards excellence. These targets will be reviewed at the end of every term against performance and students are encouraged to reflect on how they can improve their learning and outcomes.

2020 Academic Assessment Structure

The following is the general assessment structure for Secondary 1 to 5 students in 2020.

Please take note that your child/ward's final examination grades are determined not only by formal tests and examinations, but also class tests and other forms of assessment such as assignments, projects and practical tests.

	TERM 1	TERM 2	TERM 3	TERM 4
Secondary 1 & 3	Class Test 10%	Class Test 15%	Class Test 15%	Graded Assignment 10% Final Year Examination 50%
Secondary 2	Class Test 10%	Graded Assignment 10% Mid-Year Examination 20%	Class Test 10%	Graded Assignment 10% Final Year Examination 40%
Secondary 4/5	Class Test 10%	Mid-Year Examination 20%	Preliminary Examination 70%	-
Secondary 1 & 2 D&T/FCE [1 Semester]	Graded Assignment 15%	Graded Assignment 15% Coursework 70%	Graded Assignment 15%	Graded Assignment 15% Coursework 70%

2020 Class Test 1 (For All Students)

There will be Class Tests for selected subjects carried out for all students from **24 February to 28 February 2020**. These Class Tests are designed as milestone checks on your child's/ward's learning progress so that further support can be given to enhance their learning. Please supervise your child/ward closely during this period.

We also seek your support in this and in ensuring that your child/ward reports for all his/her tests punctually. The school will ensure that each student has no more than 2 Class Tests per day during the stipulated period. If your child/ward is unwell on the day of test, all absences must be covered by a MC from a certified GP. **No re-tests will be conducted.** Normal lessons will resume after the end of each test daily. These dates are also reflected in the Student Handbook.

Homework Policy

The school has in place a homework policy to guide the amount of homework given to students, as well as to remind students of the intervention measures in place to support them in submitting quality homework. We believe that homework supports students' learning, allows them to demonstrate mastery of concepts taught in class so that teachers can utilise the information to plan their lessons, and lets students take ownership of their own learning. The policy can be found on the school website: <https://greendalesec.moe.edu.sg/greendale-sec-our-curriculum/academic-programme/homework-policy>

2020 Applied Learning Programme (ALP) – ICT Lessons for Secondary 1 Students

To complement the school's ALP, Secondary 1 students will be introduced to Micro:bit as enrichment during the ICT lessons scheduled on Tuesday and Thursday afternoons from 2.45-3.45pm in Semester 1. The detailed schedule will be issued to your child/ward separately.

Lower Secondary Modular Programme – Food & Consumer Education and Design & Technology

To help Lower Secondary students manage academic demands as well as ensure resource optimisation, the school adopts a modular approach for Food & Consumer Education and Design & Technology. Under the modular programme, students will focus on a specific subject for one semester before switching to a second subject in the next semester. The table below reflects the modular schedule for the respective levels.

Subject	Semester 1	Semester 2
Food and Consumer Education	All Secondary 2 Students	All Secondary 1 Students
Design and Technology	All Secondary 1 Students	All Secondary 2 Students

Secondary 4 & 5 Students offering Coursework Subjects – Art and Design & Technology

The coursework paper requires your child/ward to produce an accomplished piece of work over the course of the academic year for submission in Term 3. The coursework examination also requires a significant amount of preparation and practice on the part of your child/ward. In order to facilitate your child/ward's coursework preparation, a calendar outlining the various stages of the coursework and their respective deadlines and timelines will be issued to your child/ward by their respective subject teachers.

The school places great importance on students' adherence to the stipulated deadlines and timelines. This is to ensure that students give themselves adequate time to prepare for and meet the rigorous requirements of coursework submission for the national examination. Students are strongly advised to complete their coursework by the deadline given for every stage of the coursework. Early completion before the deadline will also ensure that they can better prepare for other academic subjects.

Secondary 5 Bridging Programme

The Secondary 5 Bridging Programme will help our students bridge the gap between the N- and O-Levels. During this programme, teachers will be revising Secondary 3 & 4 topics at O-Level standard so that students are better prepared for the GCE O-Level Examinations at the end of the year.

The Secondary 5 Bridging Programme will start from Term 1 Week 3 to Term 2 Week 2.

Day	Time	Subject
Monday	4.00 to 5.15pm	Mathematics
Tuesday	2.45 to 4.00pm	Humanities
	4.15 to 5.30pm	A Math / POA / D&T
Wednesday	2.45 to 4.00pm	Malay Language
Thursday	2.45 to 4.00pm	Science
	4.15 to 5.30pm	English
Friday	1.00 to 2.30pm	Chinese Language

**Note: Bridging programme will be modified on Term 1 Week 6 (due to level camp). Further details will be communicated to students by the respective subject teachers.*

Secondary 1 to 4 Remediation Structure & Schedule

Subject teachers will organise afternoon remedial programmes on Tuesdays and Thursdays for selected students starting Week 2 from Tuesday, 14 January 2020 onwards. These remedial sessions aim to help students who have encountered difficulties in meeting the stipulated academic requirements.

For each remedial day, remedial will be conducted either at 2.45-3.45pm or at 4.00-5.00pm. This arrangement will allow the school to optimise learning support for students. In addition, some Secondary 4 students will have remedial on Monday after school or Friday before CCA starts.

In view of our differentiated timetable, there will be some students who have remedial only in the 2nd timeslot on a particular day. They are expected to be at the library, canteen or cafe, to either do their homework/self-study or have a short break between 2.45-4.00pm before their remedial.

For Term 1, teachers have identified students who have not performed well in the 2019 End-of-Year Examination. Additional support and guidance will be provided to allow these students to cope better with the rigour and demand of the respective subjects. The identified students will be notified by the respective subject teachers.

The remedial schedule is as follows.

Session	Level	Tuesday	Thursday
Session 1	Secondary 1	Science (1E) English (1NA)	Math (1E) Science (1NA)
Session 2		Math (1NA)	English (1E)
Session 1	Secondary 2	English (2E) Science (2NA)	Science (2E) English(2NA)
Session 1	Secondary 3	Humanities (3E) English (3NA)	Math (3E) Math (3NA)
Session 2		English (3E) Science (3NA)	Science (3E) Humanities (3NA)

Session 1: Tuesday & Thursday 2.45 – 3.45pm

Session 2: Tuesday & Thursday 4.00 – 5.00pm

Session	Level	Monday	Tuesday	Thursday	Friday
Session 1	Secondary 4	Malay (4E&NA)	Science (4E) Humanities (4NA)	English (4E) Math (4NA)	Chinese (4E&4NA)
Session 2		D&T/ Art / POA (4E&NA) A Math (4NA)	Humanities (4E) Science (4NA)	Math/ A Math (4E) English (4NA)	D&T/ Art / POA (4E&NA) A Math (4NA)

Session 1: Monday 4.00 – 5.00pm, Tuesday & Thursday 2.45 – 3.45pm, Friday 1.00 – 2.00pm

Session 2: Monday 4.00 – 6.00pm, Tuesday & Thursday 4.00 – 5.00pm, Friday 1.00 – 2.30pm

In addition to the remedial programme, all students are encouraged to be proactive and approach their teachers for academic consultations after school as and when necessary to clarify doubts and address learning concerns.

ST2: EXCELLENCE IN CHARACTER & LEADERSHIP DEVELOPMENT

Co-curricular Activities (CCA) Sessions

Co-Curricular Activity (CCA) forms an integral part of the school's co-curriculum and it is compulsory for every secondary school student. CCA provides students with opportunities to learn outside the classroom context, and is a platform for inculcating the school values (R³ISE) and encourages students to develop skills and competencies that would enable them to lead a meaningful and purposeful school life. Students are developed through a student-centric co-curricular experience, and CCA plays an important role in the holistic development of your child/ward.

As part of the Start Right programme for CCA, all students will be informed on the importance of regular attendance and active participation in CCA. The weekly schedule for all the CCAs in the school is below and is also uploaded on the school's website for your reference. The school seeks your assistance in monitoring your child/ward's attendance in his/her CCA throughout the year.

Please note that once the CCA is allocated to your child/ward, there should not be any change. CCA transfers are only allowed at the beginning of each year, and students are expected to attain at least 75% attendance for the year, including some holiday trainings for some CCAs, before they are allowed to change to another CCA. Any discontinuity in the allocated CCA can lead to the loss of all accumulated CCA points. Students are encouraged to stay in the same CCA throughout his/her secondary years to attain the maximum possible CCA points at the end of Secondary 4 or 5 and these CCA points can be converted to a grade which is used for admission to JCs/CIs/Polytechnics and ITE. Please also take note that all graduating students will stand down from their CCAs from 13 March 2020 onwards unless they are representing the school in zonal/national competitions. The information on CCA grading system can be found in the Student Handbook.

All non-sport CCAs will be held on Wednesday from 2.45pm and Friday from 2.30pm (except Art Club); some CCAs may have practices and trainings on Monday in the lead-up to performances or competitions.

The weekly CCA Schedule as follows:

CCA (Clubs & Societies)	Day	Time
Art Club	Teacher IC: Mdm Hamidah Bte Shaari	
	Wednesdays	2.45pm to 5.15pm
Greendale Broadcasting Club (GBC)	Teacher IC: Mr Pee Kai Hing	
	Wednesdays	2.45 to 5.45pm
	Fridays	2.30 to 5.30pm
Library	Teacher IC: Mr Quek Suan Shiau	
	Wednesdays	2.45 to 5.45pm
Outdoor Adventure Club (ODAC)	Teacher IC: Ms Carol Look	
	Wednesdays	2.45 to 5.45pm
	Fridays	2.30 to 5.30pm
Robotics	Teacher IC: Miss Elizabeth Ong	
	Wednesdays	2.45 to 5.15pm
	Fridays	2.30 to 5.00pm
CCA (Performing Arts Group)	Day	Time
Angklung Ensemble	Teacher IC: Miss Karishma	
	Wednesdays	2.45 to 5.45pm
	Fridays	2.30 to 5.30pm
Chorale (Girls)	Teacher IC: Mr Chen Zijun	
	Wednesdays	2.45 to 5.45pm
	Fridays	1.30 to 4.30pm
Greendale Orchestra	Teacher IC: Ms Cheung Ka Yan	
	Wednesdays	2.45 to 5.45pm
	Fridays	2.30 to 5.30pm
Dance Ensemble	Teacher IC: Ms C Minnoli	
	Wednesdays	2.45 to 5.45pm
	Fridays	2.00 to 5.00pm
Theatricks! (Drama)	Teacher IC: Ms Rinita	
	Wednesdays	2.45 to 5.30pm
	Fridays	3.00 to 5.30pm

CCA (Sports Group)	Day	Time
Canoeing	Teacher IC: Mr Sean Tan	
	Mondays & Wednesdays Fridays	2.45 to 6.00pm 2.30 to 6.00pm
Fencing	Teacher IC: Mr Augustine Seah	
	Mondays & Wednesdays Fridays	2.45 – 5.45pm 2.30 – 5.30pm
Floorball	Teacher IC: Mdm Hastuty Yani	
	Mondays & Wednesdays Fridays	2.45 to 5.45pm 1.00 – 3.30pm (Girls) 3.00 – 5.30pm (Boys)
Football (Boys)	Teacher IC: Mr Harold Ho	
	Mondays, Wednesdays & Fridays	2.45 – 6.00pm
Softball	Teacher IC: Ms Tay Hui Kheng	
	Mondays, Wednesdays & Fridays	2.45 to 6.00pm
CCA (Uniform Group)	Day	Time
National Cadet Corps (Boys)	Teacher IC: Mr Toh Yong Hock	
	Wednesdays Fridays	3.00 to 5.00pm (S3 & S4) 2.30 to 5.45pm
National Police Cadet Corps	Teacher IC: Mr Su Yan Xing	
	Fridays	2.30 to 5.45pm
Singapore Red Cross Society	Teacher IC: Mr Zhuo Jianxiang	
	Fridays	2.30 to 5.45pm

Parents/Guardians are reminded to make alternative arrangements for external enrichment lessons (if any).

2020 Learning for Life Programme (LLP)

Outdoor Adventure is an integrated approach to learning and development in which abstract character attributes and specific skillsets are nurtured through concrete experiences by ‘Learning by Doing’.

- **Outdoor Education**, both at school and on residential courses, enable students to enjoy challenging and unfamiliar experiences that test and develop their physical, social and personal skills.
- **Adventure Education**, in offering students new and exciting challenges, helps them learn about assessing and managing risk. In the process and conduct of the activities, students’ personal qualities and leadership skills are strengthened.

The following has been planned for the students as part of the school’s LLP programme.

Programme	Term/Week	Level
Level Cohort Camps	Term 1 Week 6	All Levels
Swim Safer Programme	Term 3 Week 1 to Term 4 Week 3	Secondary 1
Safe Riding Programme	Term 4 Week 5	Secondary 1

As part of the school’s LLP, there are other programmes/activities such as Rock Climbing Level 1 Certification, Kayaking Level 1 Certification and Cycling Experience. These activities are optional and involve programme fees (except cycling). Details of the above programmes, including the programme fees, will be released to students in due course.

Regular Attendance and Punctuality in School

All students are expected to attend school punctually everyday unless it is a designated public or school holiday. Students must also attend all school events conducted for their holistic development. In the event your child/ward is absent from school, he/she is expected to submit a medical certificate to the Class Mentor the day when he/she returns to school.

If your child/ward is absent due to other valid reasons, do submit a parent's letter with relevant supporting documents to explain his/her absence. The school will accept a **maximum of three letters from parents per semester**, as regular and punctual attendance in school is critical to enable students to keep pace with lessons. Irregular attendance will lead to issues with keeping pace with learning and this will impact student performance and motivation as well. Students would be deemed to have played truant if they are unable to explain their absences satisfactorily and discipline measures will be meted out.

When students are absent, an automated SMS text will be sent by 9.00am (except for Monday, which will be 10.00am) to the main parent/guardian as reflected in School Cockpit, from Term 1 Week 2. We hope this information will enable you to take the necessary and timely action. This also helps us to ensure that the safety and well-being of your child/ward is not compromised. If you do not receive SMS alerts or there are changes to your contact details, please inform the school or the Class Mentors immediately.

Grooming Checks

The school conducts regular grooming checks to ensure that our students are appropriately attired and ready for learning. Class Mentors will issue reminders for grooming and students will be given sufficient time to rectify any issues. Term 1's grooming check will be conducted on **Monday, 6 January 2020**.

Students who are unable to adhere to school grooming rules by then will **either be sent home, or will have their grooming rectified on-the-spot**. Please note that for students who still have inappropriate hair length or styles, the school will be inviting a barber on 6 Jan to provide them with an affordable and neat haircut, at the student's expense. Students may refer to their student handbook for the school rules related to grooming,

Polytechnic Open House for Secondary 4/5 Students

As part of the school's Education and Career Guidance efforts, arrangements have been made for all Secondary 4N(A), 4Exp & 5N(A) students to attend a Polytechnic Open House on Friday, 10 January 2020, between 2.30pm to 6.30pm. 2-way transportation will be provided.

ELADNEERG III Concert on Friday, 13 March 2020

ELADNEERG first took place in 2016 as part of the school's 10th Anniversary celebration and since then, it has become the school's biennial event and a platform to expose students to the performing arts. This year, ELADNEERG III will be conducted on **Friday 13 March 2020** at the Singapore University of Technology & Design (SUTD) Auditorium. All students will attend the event as part of the school's Arts Exposure and Appreciation Programme as follows:

- Matinee Show at 3:30pm – For all Secondary 1 and 2 Students
- Evening Show at 7:30pm – For all Secondary 3, 4 and 5 Students.

The school will be deducting \$10 from students' Edusave Accounts for the said school-based enrichment programme.

As part of parent and stakeholder engagement, the school will be opening up the evening show to parents, stakeholders and the public. Limited tickets will be on sale on a first-come-first-served basis. Each ticket is priced at \$25 and sales will commence on Monday 3 February 2020. Details on the purchase of concert tickets will be available on the school website. Students involved in the concert (performers, emcees, audio-visual and backstage crew) will be issued a separate letter for priority booking of concert tickets on Wednesday 22 January 2020. More information about the event will be provided at a later date.

OTHER MATTERS

2020 Year Heads and Class Mentors

Here is the list of Year Heads and Class Mentors 2020 and their email addresses. If you need to enquire about matters pertaining to your child/ward's progress in our school, please email them.

We know that some teachers may have shared their mobile contact with parents/guardians and students. However, we will appreciate it if parents/guardians and students contact teachers during weekdays between 7.30am to 6.00pm. If teachers are uncontactable, we seek your kind understanding that they may only be able to respond the next working day as they may be occupied with lessons, CCA, consultations or other duties.

If the queries or requests made during working hours are urgent, parents/guardians should contact the school's General Office (Tel: 6315 8616) for assistance.

Level	Year Head
Secondary 1	Miss Lim Kerry (Email: lim_kerry@moe.edu.sg)
Secondary 2	Ms Gloria Wong (Email: wong_li_ting_gloria@moe.edu.sg)
Secondary 3	Miss Tng Wee Li (Email: tng_wee_li@moe.edu.sg)
Secondary 4 & 5	Mrs Chia Hui Hong (Email: tan_hui_hong@moe.edu.sg)

Secondary 1 Class Mentors			
1A	Mr Chan Soon Weng chan_soon_weng@moe.edu.sg	Ms Chua Ming Xiu chua_ming_xiu@moe.edu.sg	
1B	Mr Muhammad Azli muhammad_azli_azfar_onn@moe.edu.sg	Ms Lim Xi lim_xi@moe.edu.sg	
1C	Ms Carol Look shern_ting_carol_look@moe.edu.sg	Ms Claudia Toh yuhui_claudia_toh@moe.edu.sg	
1D	Mdm Koh Gek Kiang koh_gek_kiang@moe.edu.sg	Ms Sarah Lee sarah_lee_su-yi@moe.edu.sg	
1E	Mr Harold Ho ho_eng_cheong_harold@moe.edu.sg	Mdm Suriani suriani_buang@moe.edu.sg	
1F	Ms Jolyn Teow jolyn_teow_hui_ting@moe.edu.sg	Mr Abdul Halim abdul_halim_mohamed_anwar@moe.edu.sg	Mdm Ye Xiaofen ye_xiaofen@moe.edu.sg
1G	Mr Victor Ong ong_teck_meng_victor@moe.edu.sg	Ms Francesca Peck peck_pei_yi_francesca@moe.edu.sg	Ms Reena Kaur reena_jit_kaur@moe.edu.sg
1H	Mr Bobby Chia chia_chien_chait@moe.edu.sg	Ms Bernice Lek shu_chin_lek@moe.edu.sg	
Secondary 2 Class Mentors			
2A	Mdm Hastuty Yani hastuty_yani_azmi@moe.edu.sg	Mr Kenny Cheong Weitang cheong_weitang_kenny@moe.edu.sg	
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2C	Ms C Minnoli c_minnoli@moe.edu.sg	Mr Su Yan Xing su_yan_xing@moe.edu.sg	

2D	Mr Lingesh lingesh_nadason@moe.edu.sg	Ms Gillian Chang chang_yan_rong_gillian@moe.edu.sg	
2E	Ms Anggy Toh toh_anggy@moe.edu.sg	Mr Jay Lim lim_jit_chay@moe.edu.sg	
2F	Mr Pee Kai Hing pee_kai_hing@moe.edu.sg	Ms Nur Hidayah nur_hidayah_osman@moe.edu.sg	
2G	Ms Cheung Ka Yan cheung_ka_yan@moe.edu.sg	Mrs Kanesh gajaeshini_sri_kathan@moe.edu.sg	
2H	Mrs Rachel Lee chn_g_rui_qing_rachel@moe.edu.sg	Mdm Rabiatal Adawiyati rabiatal_adawiyati_salihodd@moe.edu.sg	
Secondary 3 Class Mentors			
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3B	Ms Fang Suxian fang_suxian@moe.edu.sg	Mrs Sarah Soh toh_foong_choo@moe.edu.sg	
3C	Mr William Teng teng_ming_kiat_william@moe.edu.sg	Mrs Lokman siti_aisah_ibrahim@moe.edu.sg	
3D	Mdm Hamidah hamidah_shaari@moe.edu.sg	Mr Zhuo Jianxiang zhuo_jianxiang@moe.edu.sg	
3E	Mr Robin Tham tham_wei_liang_robin@moe.edu.sg	Mr Chen Zijun chen_zijun@moe.edu.sg	Mrs Engracia Tan engracia_lim@moe.edu.sg
3F	Mr Augustine Seah seah_wee_kiat_augustine@moe.edu.sg	Ms Teo Thong Ing teo_thong_ing@moe.edu.sg	Ms Beh Yu Lin beh_yu_lin@moe.edu.sg
3G	Mr Kelvin Su su_weijie_kelvin@moe.edu.sg	Ms Janice Ng ng_wun_ching_janice@moe.edu.sg	
3H	Mr Quek Suan Shiau quek_suan_shiau@moe.edu.sg	Ms Tan Khia Yee tan_khia_yee@moe.edu.sg	
Secondary 4 & 5 Class Mentors			
4A	Mr Kelvin Chan chan_tak_khin_kelvin@moe.edu.sg	Mdm Goh Sim Choo goh_sim_choo@moe.edu.sg	
4B	Mr Toh Yong Hock toh_yong_hock@moe.edu.sg	Mrs Patricia Lee koh_li_yin_patricia@moe.edu.sg	
4C	Ms Elizabeth Ong elizabeth_ong_lay_geok@moe.edu.sg	Ms Rinita Nadavan rinita_nadavan@moe.edu.sg	
4D	Mr Ong Choon Kiat ong_choon_kiat@moe.edu.sg	Ms Adeline Loo loo_nga_lay_adeline@moe.edu.sg	
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4H	Mr Sean Tan sean_tan_meng_loong@moe.edu.sg	Mr Ng Chye Wah ng_chye_wah@moe.edu.sg	
5A	Mr Too Jhon Horng too_jhon_horng@moe.edu.sg	Mr Ji Wen ji_wen@moe.edu.sg	
5B	Mr Ghazali ghazali_b_abdul_wahab@moe.edu.sg	Mr Benjamin Thomas panthradil_thomas_benjamin@moe.edu.sg	

Human Papillomavirus (HPV) Immunisation Programme for Girls

The HPV immunisation programme is a new initiative by the Singapore government to provide vaccination for girls against Human Papillomavirus, which are the main cause of cervical cancer. In Singapore, cervical cancer is the 10th most common cancer and 8th most common cause of cancer death among Singaporean women. However, cervical cancer is one of the most preventable cancers. Recent studies have shown that girls immunised with the HPV vaccination early, at the age of 9 to 26, provides even greater protection against cervical cancer.

The school has arranged for HPV vaccination exercise for the girls. The schedule for the vaccination are as follows:

8 or 9 January 2020	HPV vaccination exercise for Secondary 1 Girls 2 nd Dose for Secondary 2 Girls
29 or 31 January 2020	HPV vaccination exercise for Upper Secondary Girls

There are a total of 2 doses of vaccination. The second dose will be administered 2.5 months later. Please note that parental consent is required. Letters and consent forms will be sent to parents concerned separately.

General Office Opening Hours

For parents/guardians who may need to contact the school, the opening hours of the General Office are:

- Monday to Thursday: 7.00 am to 6.30 pm
 - Friday: 7.00 am to 6.00 pm
 - Saturday, Sunday and Public Holidays: Closed
- During the school holidays, the school will be open from 7.00 am to 5.00 pm from Monday to Friday.

Key Events and Activities in Term 1

Month	Date	Event / Activity
January	2 to 7 Jan	Secondary 1 Orientation Secondary 2 to 5 Start Right Programme
	4 Jan	Secondary 1 Investiture cum CCA Fair
	10 Jan	Secondary 4/5 Polytechnic Open House
	11 Jan	Secondary 3 Level Camp Briefing to Parents
	17 Jan	Secondary 4/5 Meet-the-Parents Session
	24 Jan	Chinese New Year Celebration
	25 – 28 Jan	Chinese New Year Holiday
February	10 to 14 Feb	Level Camps
	11 Feb	Secondary 4 Appreciation Night with Parents
	21 Feb	Total Defence Day Commemoration
	24 to 28 Feb	Class Test 1
March	13 Mar	Eladneerg III
	16 to 22 Mar	Term Break

For further clarifications, please contact the school administration at 6315 8616.

